

# Football Coaches Australia Membership

### **Membership Fees**

Professional (Advanced Coach) Annual fee: \$125 Joining fee (one-time fee): \$100 Further info available <u>here</u>. Non-Professional (Community Coach) Annual fee: \$75 Joining fee (one-time fee): \$50 Further info available <u>here</u>.

### **Membership Term**

Membership is valid for a 12-month term from the date of sign-up or renewal and is subject to the clauses within the <u>FCA Constitution</u>.

# Membership Payment and Renewal

For members who joined or last renewed on or after 26 July 2020, your membership will automatically renew every 12 months. For members who joined prior to 26 July 2020, you will need to manually renew when your current membership expires, your membership will then automatically renew every 12 months.

# A guide for manually renewing your membership is available on the next page.

Membership payments by credit/debit card are automatically renewed via a single payment, debited using the same payment method. You will receive an email to advise when your renewal is due and you can amend your payment details or opt-out of renewing your membership.

# Manual Membership Renewal Guide

- Log-in to Football Coaches Australia here.
  - If you can't remember your password, follow the password reset prompts to reset your password. You will then need to check your email for a password reset email from FCA. It may take a few minutes to be received, and may go to your spam or junk folder. Please email info@footballcoachesaus.org.au if your password reset email hasn't been received in your inbox or spam/junk folders after 10 minutes, or if you no longer have access to the email address you originally signed up with.
- Once the password is reset, return to the FCA site and log-in.
  - You can change your password on the "<u>My Account</u>" page once logged I, just click
    "Change Password" at the bottom of the page and follow the prompts.
- Navigate to the either the Professional Coach or Non-Professional Coach membership page.
- As you scroll down the membership page, your details should be pre-loaded into the renewal form. You can check that these are still correct or update if they have changed.
  - Note if your details have not been pre-loaded into the form, you may not be loggedin to the website.
- Once all details are up to date, scroll all the way to the bottom and click "Become a Member or Renew Membership"
- You will then be prompted to enter your payment details. Once entered you can click submit and will receive confirmation via the webpage and email that your renewal was successful.
  - These payment details will then be used to automatically renew your membership at time of next renewal.

If you have any difficulties during the membership renewal process, please contact: info@footballcoachesaus.org.au.